

HOA Board meeting via conference call

10/27/2021

6:30 meeting begins

Attendees

Kyle

Alaina

Pam

Jennifer

Previous meeting minutes read and accepted

Old Business

- Wreathes purchased for the front
- Bank account turned over to Jennifer and Kyle per the normal change of administrations. Windy is still a signer.
- Fence request sent back to resident to acquire permission to connect to neighbors' fences
- Indian Trail temporary parking permit notice posted to website and facebook page
- Back flow irrigation in Kyle's list of things to do
- Jennifer uploaded to the HOA Google Drive, which all board members have access to, all bank statements dating back to 12/31/2015.

Banking:

- Bank acct balances as of 9/30/21
- Checking 9458 = 45,385.85
- IDA 5902 = 13,346.84
- Total checking and money market savings accounts \$58,732.69
- Bank acct balances as of 10/26/21
- Checking 9458 = 44,290.20
- IDA 5902 = 13,346.84

Rentals

Address	Address
4702 Mossy Cup Lane	280 E Pilot Road, Ste. 200 Las Vegas, NV 89119
4705 Mossy Cup Lane	5049 Oxfordshire Rd Waxhaw, NC 28173
4827 Mossy Cup Lane	8920 COSNELL DRIVE CHARLOTTE, NC 28227
2517 Paperbark Drive	
2516 Paperbark Drive	7427 Matthews Mint Hill Rd #105-146 Mint Hill, NC 28227
1014 Coral Bell Court	501 Crowley Way Matthews, NC 28104
1015 Coral Bell Court	SAME
1002 Blazing Star Lane	PO Box 6643 Scottsdale, AZ 85261
4704 Odessa Place	PO BOX 15086 SANTA ANA, CA 92735
2510 Paperbark Drive	1131 W WARNER ROAD SUITE 102 TEMPE. AZ 85284

Rental Waiting List – we need to contact and ask if they still want to be on the wait list

1. Rita McGuigan
2. Kurt Dardin
3. Judy & Eric Funderburk
4. Jon & Robin Fossdal
5. Rosalie Abendroth

Going forward, rental wait listers must reapply each year.

Jennifer to check status of 1015 coral bell.

Jennifer to email existing wait listers regarding if they want to stay on the wait list.

New Business

Flock camera update – camera has not captured a license plate that is being sought by police – We learned that Monroe PD has many cameras around the area. We may need to reconsider the camera sooner rather than later.

Violations – there have been a few complaints about parking that Jennifer spoke to the residents – no violation letters sent.

All DUES collected

Jennifer to contact Windy for reserve study balance

All documents dating back to 2002

Jennifer contacted the paralegal regarding the length of time to keep records. At least 3 years but may want to keep more for history purposes.

To protect all our privacy concerns, Jennifer reviewed every piece of paper and began scanning important documents to the HOA Google Drive.

Shredded:

- copies of dues checks paid by residents – no reason to pass along residents account numbers
- violation notices more than 3 years old - there are no copies of violations for the past few years except what Jennifer already uploaded
- Late dues notices prior to Windy taking over accounting
- Bankruptcy paperwork – nothing was newer than 10 years old so these would have been discharged by now anyway
- Scanned and shredded old bank statements for 2011, 12, 13, 15 so far as well as the monthly accounting reports. Much more to be scanned.

Should we scan?:

Old landscaping invoices – not including BIG projects -NO
Prior HOA Board meeting notes – not a bad idea for history
Big project landscaping like walking paths - YES
All architectural requests-YES

To be scanned:

Years of bank statements and accounting reports
Taxes

Recycled

all old dues notices – contained no personal info other than name and address

Should we keep hard copy?

Reserve Study – what is it? Scanned to google – YES

Original incorporation of Wincrest YES and scan

Sprinklers – does the system water on rainy days or on a set schedule – Kyle will ask landscapers

Per past HOA board practice = board will not meet in Nov and Dec unless necessary.

Meeting adjourned at 7:29